

Olivia Allen Dance & Fitness LLC
Terms and Conditions
2022-2023

Annual Registration Fee

- The registration fee covers the costs of paperwork processing and computer time required to set up you and/or your student in the attendance and tuition-billing system. It covers insurance, music license fees, studio communication costs, and software required for recording Community Portal classes—all separate expenses from class tuition. It covers cleaning and maintaining a safe studio atmosphere for you and/or your student.

Personal Training Cancellation Policy

- Clients will be charged the full session fee if the client does not show, or cancels within 4 hours of the session start time without prior approval by Olivia Allen Dance & Fitness LLC.

Group Fitness Cancellation Policy

**Includes 5:30am classes, Barre, Family Fitness, Baby & Me Fitness, Adult Ballet DROP INS, and Teen Fitness*

- If a participant does not cancel or change their reservation prior to one hour of the start of class, their credit will be used.
- Olivia Allen Dance & Fitness LLC reserves the right to cancel any class within 6 hours of the class start time if the class has 2 or less reservations. If Olivia Allen Dance & Fitness LLC cancels the class, there will be no penalty to the participant.
- Olivia Allen Dance & Fitness LLC reserves the right to cancel a group fitness class with notice given to all registered members.
- Olivia Allen Dance & Fitness LLC reserves the right to cancel class for any weather concerns or illness should it be unsafe for members arriving to or participating in class at the studio.

Refunds for Group Fitness Classes

**Includes 5:30am classes, Barre, Family Fitness, Baby & Me Fitness, Adult Ballet DROP INS, and Teen Fitness, and any other class defined as “group fitness”.*

- NO refunds will be given under any circumstance for memberships, class credits/ passes, either drop ins or 10 class packs.

- Memberships may be cancelled with 30 days *written notice* given to Olivia Allen Dance & Fitness LLC. Memberships may NOT be prorated. Should a cancellation be necessary, the membership will remain active for 30 days past the next billing date after the cancellation is processed. Example: If you give written notice to cancel on October 27th and your Bill Date is November 1st, your membership will still be billed on November 1st and will remain active until November 30th.

Sessions/Courses/Dance Series Cancellation Policy

- Olivia Allen Dance & Fitness LLC reserves the right to cancel a sessions/course/dance series with notice given to all registered students.
- Olivia Allen Dance & Fitness LLC reserves the right to cancel class for any weather concerns or illness should it be a hazard or danger to students arriving to or participating in class at the studio.

Refunds for Sessions/Courses/Dance Series

- If you are unable to participate for any given reason, a full refund may be issued 14 days or more prior to the start of the session, with *written notice* given to Olivia Allen Dance & Fitness LLC.
- Within 14 days of the session start, a 50% refund may be issued, with *written notice* given to Olivia Allen Dance & Fitness LLC.
- NO refunds under any circumstance will be issued after the start date of any sessions/courses/dance series.

By signing this document you agree to all statements above. If you have any questions in regards to this document, it is your responsibility to contact Olivia Allen Dance & Fitness LLC.

Studio Guidelines

Cleaning

- Before handling equipment, please use hand sanitizer, available within the studio. After class you are responsible for cleaning your equipment after every use within the studio. Cleaning solution, paper towels and hand sanitizer are provided by Olivia Allen Dance & Fitness LLC.

Illness

- If you are experiencing any symptoms defined by the CDC as being related to COVID-19 you are NOT to come into the studio. If you have been exposed to anyone

experiencing COVID-19 symptoms, or who has tested positive within 10 days, you are NOT to come into the studio.

- You may return to the studio after you have tested negative on an FDA approved rapid test or PCR test, and if you have quarantined away from the studio for 10 days. NO refunds will be give for COVID-19 related illness and absence from class.

Photography

- Occasionally Olivia Allen Dance & Fitness LLC may take a photo or video for promotional purposes only, to be used on <http://www.OliviaAllenDanceandFitness.com>, <http://www.OliviaAllenDanceandFitness.com>, GloFox or on Olivia Allen Dance & Fitness LLC social media, including but not limited too Facebook, Instagram, LinkedIn, Google.
- Unless you have given *written* notice to Olivia Allen Dance & Fitness LLC, you agree to allow your photo or video of the class attended to be used for promotional purposes.

NO Bullying Policy

- Olivia Allen Dance & Fitness LLC prohibits any discrimination, harassment, intimidation, and bullying of any student/member based on the student/member's actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or actual or perceived citizenship or immigration status; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.
- Prohibited discrimination, harassment, intimidation, or bullying includes physical, verbal, nonverbal, or written conduct, including cyber bullying, based on one of the categories listed above that is so severe and pervasive that it affects a student/member's ability to participate in or benefit from a Olivia Allen Dance & Fitness class or session; creates an intimidating, threatening, hostile, or offensive environment; has the effect of substantially or unreasonably interfering with a student/member's performance; or otherwise adversely affects a student/member's participation.

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Studio Dress Code

Pre-Dance, Ballet 1, 2 and Combo Classes

- Dancers should wear a black or pink leotard with pink tights. Pre-Dance can wear an optional skirt.
- Ballet slippers should be canvas or leather. It is preferred that dancers age 6 and up have a split sole shoe. Tap shoes required for combo classes.
 - Pre-Dance can find inexpensive shoes at Target, Walmart or Amazon. For others I recommend Twinkle Toes in Hampton Falls, or the website DiscountDance.com
- Hair should be pulled back neatly in a bun and away from the face.

Teen Ballet/Jazz Combo and Adult Ballet

- Dancers are not required to wear a leotard and tights in these classes, though it is encouraged. Dancers should wear form fitting clothing (ex. Yoga pants, tank top) if not wearing a leotard and tights.
- Hair should be pulled back neatly from the face, preferably in a bun.
- Dancers should wear pink ballet slippers, canvas and split-sole preferred.
- For Jazz class - dancers can continue to wear their ballet slippers, or purchase additional black jazz shoes.
 - I recommend Twinkle Toes in Hampton Falls, or the website DiscountDance.com for shoes and attire.